

# THREE SISTERS IRRIGATION DISTRICT BOARD OF DIRECTORS Minutes are incomplete

## MINUTES

APRIL 3, 2018

**CALL TO ORDER: 10:02 AM BY DON BOYER**

**IN ATTENDANCE:**

Don Boyer, President; Thayne Dutson, Secretary/Treasurer; Marc Thalacker; District Manager; Linda Thompson, Office Administrator

**ALSO IN ATTENDANCE:** Jacob Baynes, Eric Weber, Phil Grisham

**ANNOUNCEMENTS:** None

**BOARD BUSINESS ACTION ITEMS:**

**A Consideration of minutes of previous meeting(s)**

**1 Regular BOD 03/06/2018**

The board reviewed the minutes and did not have any questions.

Motion: Approve the minutes as written.

Motion: Thayne Dutson      Second: Don Boyer      Vote: Unanimous

**B Board Monthly Review of Financial Transactions**

The board reviewed the following reports: Checks to be Approved Reports for 1110, 1140, and 1150; Bank Account Balances; Void Check Report; Bank Reconciliations

**1 Previous month's transaction report**

Discussion: There were no questions

Motion: Approve the transaction report.

Motion: Don Boyer      Second: Thayne Dutson      Vote: Unanimous

**2 Checks to be Approved 03/01/2018-03/31/2018**

**a FIB Checking Acct 1110**

The board reviewed the Checks to be Approved Report. Thayne asked if the check numbers changed because of the new checks for FIB. Yes, BOTC check number 8823 was the last one. FIB checks started at 8900.

A Motion was made to approve 1 SC, 12 E-Pays, checks 8820-8823 8900-8925.

Motion: Thayne Dutson      Second: Don Boyer      Vote: Unanimous

**b FIB Main Canal 1140**

The board reviewed the Checks to be Approved Report. Note: There are new checks for FIB but the number sequence did not change.

A Motion was made to approve checks 4600-4646.

Motion: Thayne Dutson      Second: Don Boyer      Vote: Unanimous

**c FIB Capital Reserve 1150**

The board reviewed the Checks to be Approved Report. There were no questions.

A Motion was made to approve checks 1008 and 1009.

Motion: Don Boyer      Second: Thayne Dutson      Vote: Unanimous

## **Manager's Budget Report**

Prior to the meeting, the board was provided with the following financial reports for review: Transaction Detail Report; Journal Entries Report; Operating Budget Report; Reimbursement Activity Report; Hydro Operations Report; Capital Budget Report; Construction in Progress Reports Watson McKenzie Main Canal, Watson Micro Hydro, and McKenzie Reservoir Hydro; DEQ Loans and Required Cash Flow; AR Aging Summary; Balance Sheet; Reconciliation Reports for 1110, 1140, 1150, and Capital One.

Marc reported the following:

Operating budget: Income in the first quarter looks good. We have not had a lot of expenses to date.

Capital budget: Nothing to report. Capital budget is on target.

Reimbursement: Affatati property closed, so that account is cleared.

Watson Hydro Budget: Will not begin generating until at least April 1<sup>st</sup>.

Watson Micro-Hydro: Ordered one turbine, will be ordering more in April.

McKenzie Reservoir: Nothing to report.

Balance Sheet: The balance sheet balances; however, there may be some slight adjustments as a result of audit recommendations.

### **C Approve HydroTek 150 kW Turbine Generator Contract**

Discussion: Marc outlined the provisions in the contract. The board reviewed the contract.

A motion was made to approve the contract with the provisions as Marc indicated.

Motion: Don Boyer                      Second: Thayne Dutson                      Vote: Unanimous

### **D Approve Portland General Electric Power Purchase Agreement**

Discussion: Reviewed the rate schedule. Marc explained the attachment W, which was reviewed by an attorney. A motion was made to approve the PPA.

Motion: Thayne Dutson                      Second: Don Boyer                      Vote: Unanimous

### **E Approve PacifiCorps Power Purchase Agreement**

Discussion: Reviewed the rate schedule. A motion was made to approve the PPA.

Motion: Thayne Dutson                      Second: Don Boyer                      Vote: Unanimous

### **F Discuss possible dates for Board Training, 90 Min with George Dunkel**

This matter has been dropped as the training is no longer available.

## **NOTE**

### **OLD BUSINESS & MANAGERS REPORT**

- **Signing of Documents**: BOD signed previous meeting minutes.
- **Watson Hydro**: Ready to start up when water is available.
- **McKenzie Hydro**: BOR agreement has been completed.
- **Net Metering Project**:
- **Watson-McKenzie Pipeline**:
- **OnFarm Projects**: Making progress.

- **Operational Technology:**
- **Anadromous Reintroduction & HCP:**
- **Operations & Maintenance:**
- **Committee Reports: No.**

**NEW BUSINESS: NA**

**LETTERS TO THE BOARD: NA**

**ADJOURN: 10:36 AM - DON**

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**Don Boyer, President**

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**Pattie Apregan, Vice President**

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**Thayne Dutson, Secretary/Treasurer**