

**THREE SISTERS IRRIGATION DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES  
MARCH 6, 2018**

**CALL TO ORDER: 10:02 AM BY DON BOYER**

**IN ATTENDANCE:**

Don Boyer, President; Thayne Dutson, Secretary/Treasurer; Marc Thalacker; District Manager; Linda Thompson, Office Administrator

**ALSO IN ATTENDANCE:** David Parks, Ruth Parks, Keith Cyrus, Phil Grisham

**ANNOUNCEMENTS:**

**BOARD BUSINESS ACTION ITEMS:**

**A Consideration of minutes of previous meeting(s)**

**1 Regular BOD 02/06/2018**

The board reviewed the minutes and did not have any questions.

Motion: Approve the minutes as written.

Motion: Don Boyer                      Second: Thayne Dutson                      Vote: Unanimous

**B Board Monthly Review of Financial Transactions**

The board reviewed the following reports: Checks to be Approved Reports for 1110, 1140, and 1150; Bank Account Balances; Void Check Report; Bank Reconciliations

**1 Previous month's transaction report**

Discussion: The board noted a returned check. Linda noted that the check has been replaced with a cashier's check.

Motion: Approve the transaction report.

Motion: Thayne Dutson                      Second: Don Boyer                      Vote: Unanimous

**2 Checks to be Approved 02/01/2018-02/28/2018**

**a FIB Checking Acct 1110**

The board reviewed the Checks to be Approved Report. There were no questions.

A Motion was made to approve 1 SC, 7 E-Pays, checks 8798-8815.

Motion: Thayne Dutson                      Second: Don Boyer                      Vote: Unanimous

**b FIB Main Canal 1140**

The board reviewed the Checks to be Approved Report. There were no questions.

A Motion was made to approve checks 4569-4599 and two voided checks 4598, 4599.

Motion: Thayne Dutson                      Second: Don Boyer                      Vote: Unanimous

**c FIB Capital Reserve 1150**

The board reviewed the Checks to be Approved Report. There were no questions.

A Motion was made to approve checks 1006 and 1007.

Motion: Don Boyer                      Second: Thayne Dutson                      Vote: Unanimous

## Manager's Budget Report

Prior to the meeting, the board was provided with the following financial reports for review: Transaction Detail Report; Journal Entries Report; Operating Budget Report; Reimbursement Activity Report; Hydro Operations Report; Capital Budget Report; Construction in Progress Reports Watson McKenzie Main Canal, Watson Micro Hydro, and McKenzie Reservoir Hydro; DEQ Loans and Required Cash Flow; AR Aging Summary; Balance Sheet; Reconciliation Reports for 1110, 1140, 1150, and Capital One.

Marc reported the following:

Operating budget: Income in the first quarter looks good. We have a sizeable accounts receivable which will help with the effects of the low snow pack. We have not had a lot of expenses to date.

Capital budget: Nothing to report. Capital budget is on target.

Reimbursement: Affatati property is closing; the past due amount of \$11k will be paid in escrow.

Watson Hydro Budget: Nothing to report. Will not begin generating until at least April 1<sup>st</sup>.

Balance Sheet: The balance sheet balances; however, there may be some slight adjustments as a result of audit recommendations.

### C Approve Easement Agreements for HCCB Pipeline:

- a Ralph Affatati
- b Matt & Kelly Cyrus
- c Bruce & Marilyn Barker

A motion was made to approve the easements as written.

Motion: Don Boyer

Second: Thayne Dutson

Vote: Unanimous

### D Update Capell v TSID:

Marc reported that there was a claim brought against all of the districts for putting too much water back into the Deschutes River. The claim was dismissed.

## OLD BUSINESS & MANAGERS REPORT

- **Signing of Documents**: BOD signed previous meeting minutes.
- **Watson Hydro**: Ready to start up when water is available. The crew will check for pinecones.
- **McKenzie Hydro**: Finalizing paperwork with BOR. Draft ETO agreement is being reviewed. Working on PPA with PGE.
- **Net Metering Project**: Marc is meeting with CEC. Working on the final PPA with PacifiCorp. Batdorf will be tying the system into the existing 700 kW infrastructure.
- **Watson-McKenzie Pipeline**: Work on the canal was slowed due to rock formations. A blasting team had to be called in to break up the rocks. If not, the project would take several months.
- **OnFarm Projects**: Making progress.

- **Operational Technology:** Hope to have bids available for the April board meeting.
- **Anadromous Reintroduction & HCP:** They are completing their 3<sup>rd</sup> public meeting regarding the basin plan. NEPA is proceeding.
- **Operations & Maintenance:** As needed, the crew is focused on projects.
- **Committee Reports:** No.

**NEW BUSINESS: NA**

**LETTERS TO THE BOARD: NA**

**ADJOURN: 10:36 AM - DON**

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**Don Boyer, President**

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**Pattie Apregan, Vice President**

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**Thayne Dutson, Secretary/Treasurer**