

THREE SISTERS IRRIGATION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
SEPTEMBER 5, 2017

CALL TO ORDER: 10:01 AM BY DON BOYER

IN ATTENDANCE:

Don Boyer, President; Pattie Apregan, Vice President; Thayne Dutson, Secretary/Treasurer; Marc Thalacker; District Manager; Linda Thompson, Office Administrator

ALSO IN ATTENDANCE: David Parks, Jacquie Gibbs

ANNOUNCEMENTS: Oregon Water Resources Congress 2017 Water Law Seminar: Don will attend.

BOARD BUSINESS ACTION ITEMS:

A Consideration of minutes of previous meeting(s)

1 Regular BOD 08/01/2017

A motion was made to approve the minutes as written.

Motion: Pattie Apregan Second: Thayne Dutson Vote: Unanimous

B Consideration of financial reports

1 Previous month's transaction report

A discussion about voided checks and a note that check number 8562 from BOTC Operating Account is not showing up on any reports. A motion was made to approve the transaction report.

Motion: Pattie Apregan Second: Thayne Dutson Vote: Unanimous

2 Checks to be Approved 08/01/2017 to 08/31/2017

a BOTC Checking Acct 1110

E-Pay: 14 First Check: 8549 Last Check: 8599 Void: 8562

A motion was made to approve the E-Pays, voids, and checks issued on BOTC account 1110

Motion: Thayne Dutson Second: Pattie Apregan Vote: Unanimous

b BOTC Main Canal 1140

E-Pay: 2 First Check: 4396 Last Check: 4430 Void: 4402, 4425, 4426, 4427

A motion was made to approve the voids and checks issued on BOTC account 1140

Motion: Pattie Apregan Second: Thayne Dutson Vote: Unanimous

c BOTC Capital Reserve 1150

E-Pay: 1 First Check: 1077 Last Check: 1079 Void: None

A motion was made to approve the checks and e-pays issued on BOTC account 1150

Motion: Don Boyer Second: Thayne Dutson Vote: Unanimous

Budget Overview

Operating Budget: The budget is in good shape. Thayne asked about account 6100-6200. Should they be separated? Hydro: This is turning out to be a really good year for hydro operations. We are on track to go above the targeted 3.1 mil kWh Capital Budget: Capital is good, is on budget. Balance Sheet is good and has been updated with the corrections to 2015 by Summer Sears, CPA. Accounts Receivable: There are several properties that may be impacted by liens this year. Still working to clear accounts before liens are filed.

C Elections 2017 - Division 2

An announcement will be posted. This item is for informational purposes.

D Resolution 2017-09 Capitalization Policy Update

The current capitalization policy is for any item over \$1,500. Based on the auditors recommendation and following GASB (Governmental Accounting Standards Board) and GFOA (Government Finance Officers Association) recommendations, the limit will be raised to \$5,000.

A motion was made to update the policy as stated in Resolution 2017-09.

Motion: Thayne Dutson Second: Pattie Apregan Vote: Unanimous

E Resolution 2017-10 Department of Energy Hydro Incentive Program (242)

The resolution states that management should apply for the hydro incentive program for 2016 Watson Hydro Generation.

A motion was made to approve Resolution 2017-10.

Motion: Don Boyer Second: Thayne Dutson Vote: Unanimous

OLD BUSINESS & MANAGERS REPORT

- **Signing of Documents:** BOD signed previous meeting minutes and Resolutions.
- **Watson Hydro:** The hydro continues to run well. The crew will be doing minor preventative and required maintenance this winter.
- **McKenzie Hydro:** PGE changed their rates resulting in over \$1 million dollar projected revenue loss for the McKenzie Hydro. ETO is going to help with incentive payments and BEF is loaning TSDI \$250k which can be used for hydro.
- **Net Metering Project:** Still waiting for funding decision from ETO.
- **Watson-McKenzie Pipeline:** Continue to backfill Phase 8.
- **OnFarm Projects:** Hurricane Rita damaged the ethylene plants in 2006 which resulted in much higher pipe prices. We are waiting to see how Hurricane Harvey will affect prices before opening for bids for the Hurtley, Cyrus, Christensen, Bartlemay Project.
- **Operational Technology:** Getting proposals.
- **Anadromous Reintroduction & HCP:** Public scoping has been done, the NEPA is being conducted. Anticipated final decision Spring 2019.
- **Operations & Maintenance:** The crew is getting caught up on several projects and installing meters.
- **Committee Reports:** None.

NEW BUSINESS:

LETTERS TO THE BOARD:

ADJOURN: 10:50 AM - DON

Don Boyer, President

Pattie Apregan, Vice President

Thayne Dutson, Secretary/Treasurer